

| Volunteer Position | Team | Volunteer Role | Description | Training & Qualifications | Location | Commitment |
|---------------------------|----------------|--|--|---|-----------------------------------|--|
| Writers/Editors | Communications | Assist Communications Manager with public-facing document writing, proofing and editing | Volunteers will help edit and proofread BSLT newsletters (2 per year), Annual Reports, Quarterly Appeal letters, and event postcards | Editorial experience highly appreciated; working knowledge of Microsoft Word | BSLT Office, remote work possible | Variable |
| Digital Media Volunteers | Communications | Assist Communications Manager in scheduling and posting weekly content and photographs to BSLT Facebook, Instagram, and Twitter accounts | Volunteers will curate BSLT's social media presence, posting updates and pictures as outlined by Communications Manager | Training required for BSLT-approved messaging | BSLT Office, remote work possible | 1-2 hours per week |
| Social Media Fan Club | Communications | Support BSLT on Facebook, Instagram, and Twitter, helping BSLT receive more exposure | Like, share, and comment on BSLT's social media accounts; share your enthusiasm with friends and family | Social media fan club members must have their own Facebook, Instagram, and/or Twitter account | Anywhere | Minimal |
| Photography/Video | Communications | Take photographs on BSLT properties and at BSLT events to be used for the BSLT website, social media accounts, and printed materials | Take photographs of BSLT properties and at BSLT events, edit photographs for color balance and contrast, make photographs available to BSLT staff; specific assignments may be requested | Proficiency in cropping, editing, and resizing photos is a plus; some assignments may require the ability to hike | BSLT Office & Properties | Flexible; can sign up for hikes and events |
| Historians/Archivists | Communications | Delve into Big Sur Land Trust's history to bring compelling stories to our supporters | Search through historical documents and communicate your findings to BSLT staff | Must be able to lift 20 pounds; allergies to dust may make work less enjoyable | BSLT Office & Storage Unit | 2-6 hours per month |

| | | | | | | |
|---------------------------------|-----------------|--|--|---|--|--|
| Office Volunteers | Office & Events | Assist with general office needs, ranging from preparing mailings to printing and photocopying documents | Stuff, sort, seal and mail BSLT appeals for Spring, Summer, and 3 Year-End mailings, plus other postcards and mailers throughout the year; printing, photocopying and general office support | Attention to detail and appreciation for methodical work a plus | BSLT Office | Variable |
| Event Team Members | Office & Events | Help run BSLT events | Set-up and break down tables, seating, food & beverage stations, audio-visual, décor, etc.; beverage and wine pouring; buffet set-up, refresh and service (may involve passing out hors d'oeuvres); parking assistance; greet attendees; pick-up and deliver equipment | Able to lift 30 pounds; good people skills; customer service experience a plus | BSLT Office & Properties | Sign-up for individual events, each a 4-6 hour time commitment |
| Smith's Blue Butterfly Monitors | Stewardship | Expand scientific population surveys of endangered Smith's Blue Butterfly onto Martin Dunes to monitor species and document effects of restoration | Read and understand training materials; monitor butterflies by surveying transects 2-3 times a week between mid-June and mid-August, rigorously follow protocol developed by United States Fish and Wildlife Service; record, organize, and submit survey results | Monitor Training required; willingness to monitor transect for duration of monitoring season, physically able to walk in sandy terrain in sometimes challenging conditions; able to maintain confidentiality with BSLT staff; detail-oriented with good record-keeping skills; scientific background desirable; at least 18 years old with valid driver's license | Martin Dunes - 10 min. drive north of Monterey | 2-3 surveys per week; each survey takes +/-4 hours |

| | | | | | | |
|--------------------------------|-------------|---|--|--|---|---|
| Sasquatch Crewmembers | Stewardship | Maintain roads, trails, and buildings; strengthen the ecological integrity and resilience of the land; improve the visitor's experience | Survey trails, clear vegetation and debris from paths, improve tread and drainages, control erosion, construct trail infrastructure and help install signs; plant trees, collect and spread native seed, remove invasive species, etc.; maintain grounds around structures, care for gardens and make improvements to facilities | Must have a level of fitness commensurate with the job functions, must be able to work cooperatively | BSLT flagship properties: Glen Deven Ranch, Mitteldorf Preserve, Marks Ranch, Martin Dunes, South Bank Trail, & Arroyo Seco | Participate in one 6-hour event each month |
| Conservation Easement Monitors | Stewardship | Inspect properties on an annual basis and work with landowners to ensure that the conservation values of the property are being upheld | Read and understand training materials; monitor first property with a BSLT member or experienced volunteer; complete thorough on-the-ground inspections of protected properties and document changes with photos, maps, and reports; maintain working relationship with landowners; help keep monitoring records and files updated and organized | Monitoring Training required; willingness to travel to and monitor 2-3 protected properties over the course of a year; physically able to traverse potentially difficult terrain; able to maintain confidentiality with landowners and BSLT staff, detail-oriented with good record-keeping skills; at least 18 years old, with valid driver's license | BSLT conservation easements and fee lands in Monterey County | Monitor 3-4 properties; approximately 15 hrs. total work per year |

| | | | | | | |
|---------------|--------------|--|--|--|---|---|
| Weed Warriors | Stewardship | Be a champion for the sensitive habitats of Monterey County and the rare taxa that thrive here by building upon a successful program aimed at removing invasive plant species that threaten native flora and fauna | Learn how to distinguish invasive from native plant species; hand-pull invasive plants in priority areas identified by BSLT stewardship staff; survey and record GPS information for target invasive populations | Be able to identify all invasive plants removed by weed warriors; arrive with a level of fitness commensurate with job functions; be able to read a map and mark positions on it | BSLT flagship properties: Glen Deven Ranch, Mitteldorf Preserve, Marks Ranch, Martin Dunes, South Bank Trail, & Arroyo Seco | Variable |
| Hike Leaders | Hike Leaders | Provide guided access to BSLT properties, acting as an ambassador for the organization and the land | Lead hikes on BSLT properties and share stories about the history of those properties | First Aid/CPR certification required - BSLT can provide if needed; first hike led with experienced hike leader or BSLT staff | BSLT flagship properties: Glen Deven Ranch, Mitteldorf Preserve, Marks Ranch, Martin Dunes, South Bank Trail, & Arroyo Seco | Sign-up for hikes based on personal interest and availability |