

Volunteer Position	Team	Volunteer Role	Description	Training & Qualifications	Location	Commitment
Writers/Editors	Communications	Assist Communications Manager with public-facing document writing, proofing and editing	Volunteers will help edit and proofread BSLT newsletters (2 per year), Annual Reports, Quarterly Appeal letters, and event postcards	Editorial experience highly appreciated; working knowledge of Microsoft Word	BSLT Office, remote work possible	Variable
Digital Media Volunteers	Communications	Assist Communications Manager in scheduling and posting weekly content and photographs to BSLT Facebook, Instagram, and Twitter accounts	Volunteers will curate BSLT's social media presence, posting updates and pictures as outlined by Communications Manager	Training required for BSLT-approved messaging	BSLT Office, remote work possible	1-2 hours per week
Social Media Fan Club	Communications	Support BSLT on Facebook, Instagram, and Twitter, helping BSLT receive more exposure	Like, share, and comment on BSLT's social media accounts; share your enthusiasm with friends and family	Social media fan club members must have their own Facebook, Instagram, and/or Twitter account	Anywhere	Minimal
Photography/Video	Communications	Take photographs on BSLT properties and at BSLT events to be used for the BSLT website, social media accounts, and printed materials	Take photographs of BSLT properties and at BSLT events, edit photographs for color balance and contrast, make photographs available to BSLT staff; specific assignments may be requested	Proficiency in cropping, editing, and resizing photos is a plus; some assignments may require the ability to hike	BSLT Office & Properties	Flexible; can sign up for hikes and events
Historians/Archivists	Communications	Delve into Big Sur Land Trust's history to bring compelling stories to our supporters	Search through historical documents and communicate your findings to BSLT staff	Must be able to lift 20 pounds; allergies to dust may make work less enjoyable	BSLT Office & Storage Unit	2-6 hours per month

Office Volunteers	Office & Events	Assist with general office needs, ranging from preparing mailings to printing and photocopying documents	Stuff, sort, seal and mail BSLT appeals for Spring, Summer, and 3 Year-End mailings, plus other postcards and mailers throughout the year; printing, photocopying and general office support	Attention to detail and appreciation for methodical work a plus	BSLT Office	Variable
Event Team Members	Office & Events	Help run BSLT events	Set-up and break down tables, seating, food & beverage stations, audio-visual, décor, etc.; beverage and wine pouring; buffet set-up, refresh and service (may involve passing out hors d'oeuvres); parking assistance; greet attendees; pick-up and deliver equipment	Able to lift 30 pounds; good people skills; customer service experience a plus	BSLT Office & Properties	Sign-up for individual events, each a 4-6 hour time commitment
Smith's Blue Butterfly Monitors	Stewardship	Expand scientific population surveys of endangered Smith's Blue Butterfly onto Martin Dunes to monitor species and document effects of restoration	Read and understand training materials; monitor butterflies by surveying transects 2-3 times a week between mid-June and mid-August, rigorously follow protocol developed by United States Fish and Wildlife Service; record, organize, and submit survey results	Monitor Training required; willingness to monitor transect for duration of monitoring season, physically able to walk in sandy terrain in sometimes challenging conditions; able to maintain confidentiality with BSLT staff; detail-oriented with good record-keeping skills; scientific background desirable; at least 18 years old with valid driver's license	Martin Dunes - 10 min. drive north of Monterey	2-3 surveys per week; each survey takes +/-4 hours

Sasquatch Crewmembers	Stewardship	Maintain roads, trails, and buildings; strengthen the ecological integrity and resilience of the land; improve the visitor's experience	Survey trails, clear vegetation and debris from paths, improve tread and drainages, control erosion, construct trail infrastructure and help install signs; plant trees, collect and spread native seed, remove invasive species, etc.; maintain grounds around structures, care for gardens and make improvements to facilities	Must have a level of fitness commensurate with the job functions, must be able to work cooperatively	BSLT flagship properties: Glen Deven Ranch, Mitteldorf Preserve, Marks Ranch, Martin Dunes, South Bank Trail, & Arroyo Seco	Participate in one 6-hour event each month
Conservation Easement Monitors	Stewardship	Inspect properties on an annual basis and work with landowners to ensure that the conservation values of the property are being upheld	Read and understand training materials; monitor first property with a BSLT member or experienced volunteer; complete thorough on-the-ground inspections of protected properties and document changes with photos, maps, and reports; maintain working relationship with landowners; help keep monitoring records and files updated and organized	Monitoring Training required; willingness to travel to and monitor 2-3 protected properties over the course of a year; physically able to traverse potentially difficult terrain; able to maintain confidentiality with landowners and BSLT staff, detail-oriented with good record-keeping skills; at least 18 years old, with valid driver's license	BSLT conservation easements and fee lands in Monterey County	Monitor 3-4 properties; approximately 15 hrs. total work per year

Weed Warriors	Stewardship	Be a champion for the sensitive habitats of Monterey County and the rare taxa that thrive here by building upon a successful program aimed at removing invasive plant species that threaten native flora and fauna	Learn how to distinguish invasive from native plant species; hand-pull invasive plants in priority areas identified by BSLT stewardship staff; survey and record GPS information for target invasive populations	Be able to identify all invasive plants removed by weed warriors; arrive with a level of fitness commensurate with job functions; be able to read a map and mark positions on it	BSLT flagship properties: Glen Deven Ranch, Mitteldorf Preserve, Marks Ranch, Martin Dunes, South Bank Trail, & Arroyo Seco	Variable
Hike Leaders	Hike Leaders	Provide guided access to BSLT properties, acting as an ambassador for the organization and the land	Lead hikes on BSLT properties and share stories about the history of those properties	First Aid/CPR certification required - BSLT can provide if needed; first hike led with experienced hike leader or BSLT staff	BSLT flagship properties: Glen Deven Ranch, Mitteldorf Preserve, Marks Ranch, Martin Dunes, South Bank Trail, & Arroyo Seco	Sign-up for hikes based on personal interest and availability